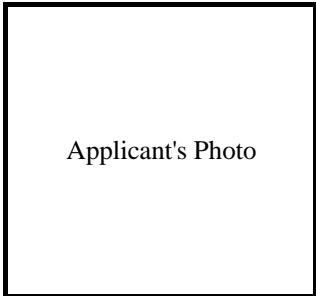




# KOLEJ AMAN BATU PAHAT

( Reg. No. DK005(J) ) Dimiliki oleh : LOTUS TIARA SDN BHD  
110, Jalan Chengal, Taman Makmur, (CO.No 519358 - X)  
83000 Batu Pahat, Johor.  
Tel: 07-4347000 Fax: 07-4343111  
Email: enquiry@kolejaman.edu.my  
Website: www.kolejaman.edu.my



**APPLICATION FORM** ( Please use ***BLOCK LETTERS*** )

**COURSE APPLIED FOR :** \_\_\_\_\_

**SECTION A: PERSONAL INFORMATION** **STUDENT NO :** \_\_\_\_\_

**NAME ( as in IC / Passport ) :** \_\_\_\_\_

**IC / Passport No :** \_\_\_\_\_ **Gender :**  Male  
 Female

**Date of Birth :** \_\_\_\_\_  
Day Month Year

**Nationality :**  Malaysian **Ethnic :**  Malay  Indian  
 Others : \_\_\_\_\_  Chinese  Others : \_\_\_\_\_

**Correspondence Address :** \_\_\_\_\_  
\_\_\_\_\_

**Postcode :** \_\_\_\_\_ **Town :** \_\_\_\_\_ **State :** \_\_\_\_\_  
**Country :** \_\_\_\_\_

**Mobile No.** \_\_\_\_\_ **Tel No :** \_\_\_\_\_

**Email :** \_\_\_\_\_

## SECTION B: PARENTS / GUARDIAN INFORMATION

**NAME ( as in IC / Passport ) :** \_\_\_\_\_

**IC / Passport No :** \_\_\_\_\_ **Nationality :**  Malaysian  
 Others \_\_\_\_\_

**OCCUPATION :** \_\_\_\_\_

**Mobile No.** \_\_\_\_\_ **Relationship :**  Father  
 Mother  
 Others : \_\_\_\_\_

**Email :** \_\_\_\_\_ **Tel No (OFFICE) :** \_\_\_\_\_  
**Fax No (OFFICE) :** \_\_\_\_\_

**SECTION C : ACADEMIC INFORMATION**

**Academic Qualification :**

SPM      Year Completed : \_\_\_\_\_ School : \_\_\_\_\_

<i>Subjects</i>	<i>Grade</i>
Bahasa Malaysia	
Sejarah	
Bahasa Inggeris	
Pendidikan Islam / Moral	
Matematik	
Matematik Tambahan	
Sains	
Pendidikan Seni Visual	

<i>Subjects</i>	<i>Grade</i>
Bahasa Cina	
Bahasa Tamil	
Prinsip Perakauan	
Perdagangan	
Information and Communication Tecnology	
Ekonomi Asas	

UEC      Year Completed : \_\_\_\_\_ School : \_\_\_\_\_  
 ( Unified Examination Certificate)

<i>Subjects</i>	<i>Grade</i>
Chinese Language	
Malay Language	
English Language	
Mathematics	
Advanced Mathematics	
Advanced Mathematics ( I )	
Advanced Mathematics ( II )	
Business Studies	

<i>Subjects</i>	<i>Grade</i>
Bookkeeping and Accounts	
Accounting	
Economics	
Computing and Information Technology	
Art	

STPM      Year Completed : \_\_\_\_\_ School : \_\_\_\_\_

<i>Subjects</i>	<i>Grade</i>
Pengajian Am	
Bahasa Malaysia	
Accounting	
Economics	
Business Studies	

<i>Subjects</i>	<i>Grade</i>
Mathematics S / T	
Computing	

Others ( Please Specify)

<i>Examining Body</i>	<i>Qualification</i>	<i>Year</i>	<i>Grade</i>

**SECTION D : EXTRA - CURRICULAR ACTIVITIES**

<i>Games / Societies</i>	<i>Position Held</i>	<i>Level</i>	<i>Year</i>

**SECTION E : WORK EXPERIENCE, IF ANY**

<i>Company Name</i>	<i>Position</i>	<i>Year</i>

**SECTION F : OTHER REQUIREMENTS**

Loans :       Not Required               PTPTN               Others : \_\_\_\_\_

Hostel Accommodation :     Yes                       No

**SECTION G : INFORMATION ON PAYMENT OF FEES**

- 1 All fees can be paid at the Accounts Dept. by Cash or Cheque made payable to give **LOTUS TIARA SDN BHD** (bank commission on outstation cheques shall be borne by the payer)
- 2 All fees should be paid in full by the first week of each semester :
  - a.) A penalty of 5 % will be charged on late payment and
  - b.) a further charge of 5% shall be imposed if fees remain unpaid for more than 30 days from the commencement date.
- 3 Tuition fees which have been paid are **NOT** refundable unless :

Conditions	% of Refund of Tuition Fees paid
(a) the course has not commenced; or	100% LESS Admin. Charge*
(b) the student withdraws from the course :	
(i) one (1) week before commencement date	100% LESS Admin. Charge*
(ii) one (1) week after commencement date	75 % LESS Admin. Charge*
(iii) into the 2nd or 3rd week after commencement date	50 % LESS Admin. Charge*

Students are required to give ONE (1) week's notice in writing of his / her withdrawal.

\* Admin. Charge will be RM 500 per course.

**SECTION H : DECLARATION BY APPLICANT**

I declare that the information given and all records which accompany it are true and complete. I understand that any misrepresentation of information will result in Kolej Aman revoking the letter of offer. I agree to abide by the regulations of Kolej Aman and pay all fees on the stated due dates. I also understand that Kolej Aman Batu Pahat reserves the rights to change policies and fees without prior notice.

Signature of Applicant : \_\_\_\_\_ Date : \_\_\_\_\_

**DECLARATION BY PARENT / GUARDIAN IF APPLICANT'S AGE IS BELOW 18 YEARS OLD**

I, \_\_\_\_\_ hereby undertake to guarantee the good conduct of the applicant, \_\_\_\_\_, while studying at Kolej Aman Batu Pahat. I also agree to pay all fees due to Kolej Aman Batu Pahat on his / her behalf in accordance with the policies of Kolej Aman Batu Pahat.

Signature of Parent / Guardian : \_\_\_\_\_ Date : \_\_\_\_\_

If Guardian, please Indicate Relationship: \_\_\_\_\_

- Checklist for Applicant :**
- a 1 photocopy of academic qualifications :SPM/UEC/STPM/O-Level/A-Level
  - b 1 photocopy of School Leaving Certificate / School Testimonial
  - c 1 photocopy of IC ( applicant & parent )
  - d 3 passport-sized photos of applicant

Please submit your completed application form, a minimum payment of RM 300 (CASH / CHEQUE - payable to **LOTUS TIARA SDN BHD**) as registration fee, and photocopies of related documents to the office.

**FOR OFFICE USE ONLY**

Counselled & Recruited by : \_\_\_\_\_ Date : \_\_\_\_\_

Course : \_\_\_\_\_

Date of Course Commencement : \_\_\_\_\_ Duration of Course : \_\_\_\_\_

Remarks : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature : \_\_\_\_\_ Date : \_\_\_\_\_  
( Registrar )